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1. Click on **“Order Yearbook”** button.
 2. Start searching for Your School Name.
 3. Click on **“Order”** under the yearbook icon.
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 5. Enter the necessary Student Data in the fields.
 6. Click on Checkout to pay for your item(s) in the cart.
1. Click on **“Order Yearbook”** button.
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 3. Click **“Pricing”** under the Ad icon to see the ad sizes that are available.
 4. Click **“Order”** located beneath the ad icon to choose the ad size you wish to design and purchase.
 5. Name your Ad and click OK.
 6. Choose the template that corresponds to your selected ad size, or **“Design Your Own.”** Then Click Next.
 7. Create an account.
 8. Now design your Ad.
 9. If you're not ready to complete your Ad, click **“Save Work”**. You can log back into your account at a later date to complete and pay for the design. BE AWARE OF THE DEADLINE!
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