



YEARBOOK DEADLINE WALL

Tips

- Work in increments of 4 pages unless you are doing a Smyth Sewn book where you'll need to work in increments of 16 pages.
- Create a list of contents organized by sections (portraits, student life, sports, academics, etc.) to help determine your approximate number of pages.
- Keep in mind your yearbook delivery date to determine what you can include and what you may need to put into a supplement.
- Factor in proofing of pages and additional edits when creating your deadline(s). Consider adding an initial deadline for review and final deadline when edits are to be complete.
- Use colors to code things like deadlines, assigned to, items completed/submitted, etc.

1	24	48	72	96	120	144
2	26	50	74	98	122	146
4	28	52	76	100	124	148
6	30	54	78	102	126	150
8	32	56	80	104	128	152
10	34	58	82	106	130	154
12	36	60	84	108	132	156
14	38	62	86	110	134	158
16	40	64	88	112	136	160
18	42	66	90	114	138	162
20	44	68	92	116	140	164
22	46	70	94	118	142	166
25	27	51	75	99	123	147
29	31	55	79	103	127	151
33	35	59	83	107	131	155
37	39	63	87	111	135	159
41	43	67	91	115	139	163
45	47	71	95	119	143	167

168 169 192 193 216 217 240 241 264 265 288 289 312 313 336 337

170 171 194 195 218 219 242 243 266 267 290 291 314 315 338 339

172 173 196 197 220 221 244 245 268 269 292 293 316 317 340 341

174 175 198 199 222 223 246 247 270 271 294 295 318 319 342 343

176 177 200 201 224 225 248 249 272 273 296 297 320 321 344 345

178 179 202 203 226 227 250 251 274 275 298 299 322 323 346 347

180 181 204 205 228 229 252 253 276 277 300 301 324 325 348 349

182 183 206 207 230 231 254 255 278 279 302 303 326 327 350 351

184 185 208 209 232 233 256 257 280 281 304 305 328 329 352 353

186 187 210 211 234 235 258 259 282 283 306 307 330 331 354 355

188 189 212 213 236 237 260 261 284 285 308 309 332 333 356

190 191 214 215 238 239 262 263 286 287 310 311 334 335

Assigned to _____ Assigned to _____
Due / Complete! Due / Complete!